

JICA Knowledge Co-Creation Program for Long Term Participants

General Information on Solving Social Challenges by Information and Communication Technology – Training Program for Cybersecurity

JFY2023

長期研修「ICTによる社会課題解決（サイバーセキュリティ）（2023年度）」

This information pertains to one of the Japan International Cooperation Agency (JICA)'s Knowledge Co-Creation Program (Long-Term). This handout gives information on the overview of the program. This program will be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both governments.

Each country may have its own schedule and/or qualifications for the program. With regard to the additional information, please contact JICA overseas office in your country.

1. Overview

Until now, JICA has provided training programs as a part of technical cooperation in various fields. In order to strengthen the network among target countries in respective fields, JICA established a new long-term training program to foster young government officials, academics and leading human resources in the target countries who will make influence on policy making processes or will contribute to the socioeconomic development of their countries in the near future.

2. Objectives

1. To develop high level human resources in leading organizations who could contribute to strengthening the target countries' Cybersecurity.
2. To establish and maintain mid and long term good relations between the target countries and Japan.

3. Program Outline

The outline of the program is as follows:

- Target country: Vietnam
- Number of participants: 1 participant
- Language: English

Acceptance of long term participants to the below three choices of universities;

Graduate School of Management, GLOBIS University

1. Location: Chiyoda-ku, Tokyo, Japan
2. Link: <https://www.globis.co.jp/en/>
3. Course name: Full-time MBA
4. Duration: 1 year MBA program, from September 2023 for Autumn admission (arrival to Japan within August).
5. Content of research: This course aims to train students not only to obtain MBAs but also to learn strategies and frameworks to leverage technology and innovation, namely, on cybersecurity, Artificial Intelligence (AI) and Internet-of-Things (IoT) and more through what GLOBIS calls "*Technovate* special courses".

Link: <https://www.globis.ac.jp/programs/full-time-mba/>

Meiji University

1. Location: Chiyoda-ku, Tokyo, Japan
2. Link: <https://www.meiji.ac.jp/cip/english/graduate/governance/index.html>
3. Course name: Professional Degree Program
4. Duration: 2 years Master Program, from September 2023 for Autumn admission (arrival to Japan within August).

5. Content of research: This course aims to produce graduates who are capable of meeting the political and administrative needs of the coming era. This program is designed to train professionals with advanced knowledge, vision, and a high level of ability to formulate and carry out policy.

Link: <https://www.meiji.ac.jp/cip/english/graduate/governance/about.html>

The University of Aizu

1. Location: Aizu Wakamatsu, Fukushima, Japan
 2. Link: <https://u-aizu.ac.jp/en/>
 3. Course name: Computer and Information Systems
 4. Duration: 2 years Master Program, from October 2023 for Autumn admission (arrival to Japan within September).
 5. Content of research: This course aims to learn the structure and the functions of information processed by solving actual problems using computer systems.to train students to obtain broad and advanced expertise and skills to solve problems in computer science and engineering (CSE) and related areas.
- Link: <https://u-aizu.ac.jp/en/curriculum/graduate/master/>

For further information on each university and their research, please contact the school/university directly. Contact information are available on their websites.

4. Eligibility

Candidate applicants must satisfy the following requirements:

1. Current Duties: Young government officials, prospective academics, who belong to organizations which play central roles in advancing and ensuring Cybersecurity within the target country. Namely, those who belong to ministries for Cybersecurity, ministries of information and communication and technology (ICT), national CERTS and/or university lecturers are most eligible.
2. Nationality: Citizen of Vietnam
3. Age: Less than forty (40) years old in principle (As of April 1st2023)
4. Educational Background: Have a Bachelor's Degree or a Master Degree, preferably in a field related to Cybersecurity or ICT.
5. Language: Adequate English skills both in written and oral communication to complete the master's courses such as;
TOEFL iBT: 79
IELTS: 6.0

Regarding of GLOBIS University, if they assess that the candidate possesses English proficiency equivalent to the scores above, the candidate may be qualified at the discretion of them. On the other hand, Meiji University can accept only TOEFL and IELTS scores, TOEIC score is invalid. Additionally, the University of Aizu requires the candidate ideally to have English proficiency equivalent to a TOEIC score of 600 (at least TOEIC: 500, TOEFL iBT: 40, IELTS: 3.5).

6. Others: Candidate applicants must not be receiving nor planning to receive another scholarship during the program.
GLOBIS University requires candidate applicants to have at least two years of full-time

work experience by the time of entrance.

5. Admissions

Participants must pass the university's usual admission procedures including examinations to enter the program.

All of these links below do not include latest information but please use them as a reference until they are updated.

Graduate School of Management, GLOBIS University

<https://www.globis.ac.jp/programs/full-time-mba/>

Meiji University

<https://www.meiji.ac.jp/cip/english/graduate/governance/examination.html>

The University of Aizu

<https://u-aizu.ac.jp/en/admissions/graduate/master/>

6. Application Guidelines

Candidate applicants must apply through both procedure A and B.

Procedure A is an application process for JICA Knowledge Co-Creation Program.

Procedure B is an admission process for each university

Procedure A: JICA KCCP Application Form

This process is necessary for both participants' Government and the Government of Japan for the Official Development Assistance.

(1) Procedures and Required Documents for Application:

Each participant is required to submit the "Application documents" listed in (2) below to JICA Vietnam office. Please refer to the Appendix 2&3 for the guideline and format.

(2) Application Documents

1) JICA Application Form for Knowledge Co-Creation Program (Appendix-2) consists of:

- Personal Information
- Education Background
- Work Experiences
- Consent for joining this program from current employer /organization

2) Application materials check list (Appendix-3)

3) Graduation certificate.

- * Officially certified copies of the original
- * Written in English or accompanied with official translation

4) Academic transcript

- * Must contain all the grades earned in the university
 - * Officially certified copies of the original
 - * Written in English or accompanied with official translation
- 5) Photocopy of certificate of English Test
 - 6) A copy of Passport with photo (for checking nationality, name, sex, and date of birth).
 - 7) 2 ID photos (4cm × 3cm) pasted on the application form (Original and copy)
 - 8) Health certificate

Based on the above documents, Candidate applicants are nominated and approved by Vietnamese government, and then approved by JICA. After this procedure, screening will be conducted at the proposed universities. Candidate applicants must follow each university's application procedures after the screening.

Procedure B: University Admission Process

(1) Application Procedures:

Graduate School of Management, GLOBIS University

Each applicant is required to submit the application documents defined by the university as below through the Online Admission System by the deadline.

Online Admission System Login URL: <https://mbaadmission.globis.ac.jp/adm/c/ac0001>

Meiji University

Each applicant is required to submit the application documents via post through JICA Vietnam office by the beginning of May 2023.

The University of Aizu

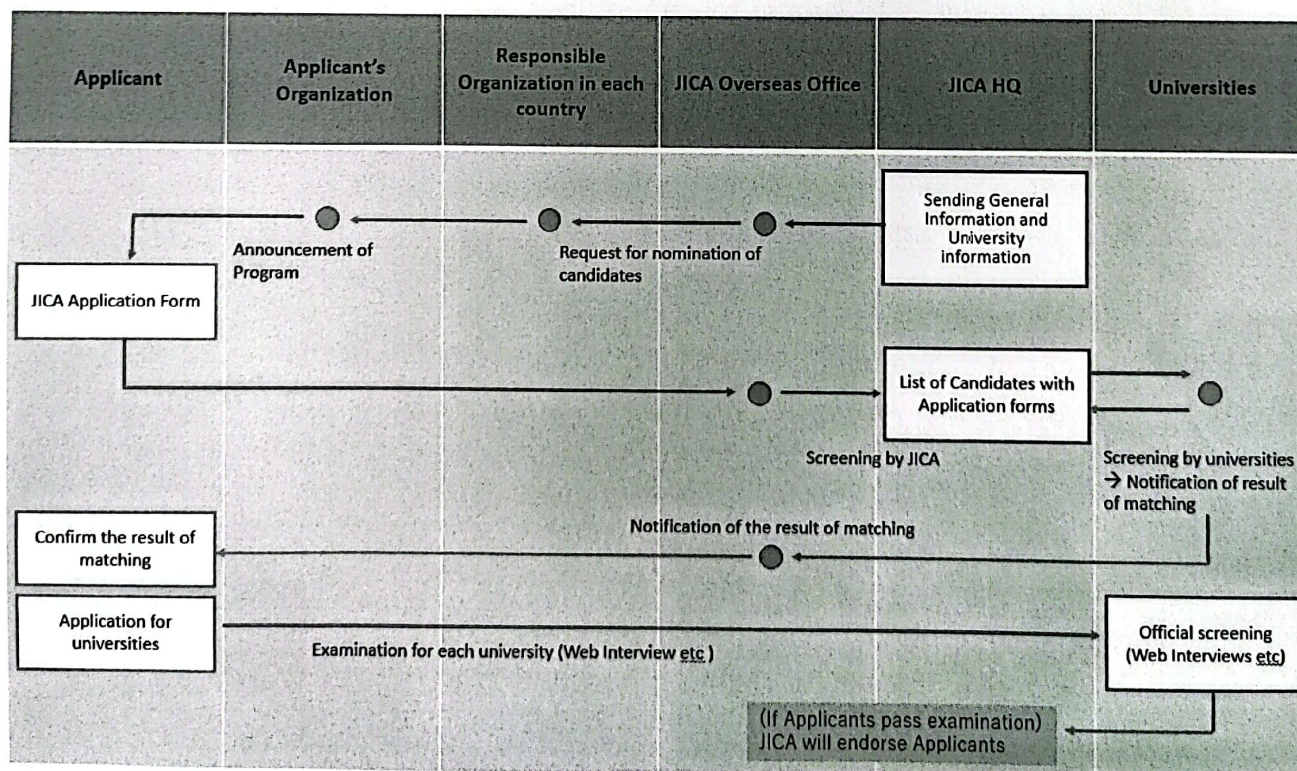
Each applicant is required to submit the application documents via post through JICA Vietnam office by the beginning of April 2023.

(2) Application Documents

The following table is last year's version. This year's version is not fixed yet. Therefore, please prepare your documentations, by using the following table just as a reference. When the fixed version from each universities are issued, JICA will share information to candidate applicants on time.

GLOBIS University	Meiji University	The University of Aizu
<input type="checkbox"/> Personal Data	<input type="checkbox"/> Application Form (Form E-1)	<input type="checkbox"/> Application Form (Form M1e)
<input type="checkbox"/> Certificate of graduation	<input type="checkbox"/> Original of certificate of graduation and degree	<input type="checkbox"/> Certificate of Graduation
<input type="checkbox"/> Transcript	<input type="checkbox"/> Original of official academic transcript	<input type="checkbox"/> Certified Transcript

<input type="checkbox"/> Photo (within the last 3 months)	<input type="checkbox"/> Photo (within the last 3 months, 4cm×3cm)	<input type="checkbox"/> Address label <input type="checkbox"/> Three Color ID Photos (4cm×3cm) <input type="checkbox"/> Exam Admission Card (Form M2)
<input type="checkbox"/> Essays (refer to Admission Guideline for details)	<input type="checkbox"/> Research proposal	<input type="checkbox"/> Research Plan (Form M3)
<input type="checkbox"/> Application fee (will be processed by JICA)	<input type="checkbox"/> Application form (Form B-D) (Application fee) (will be processed by JICA)	<input type="checkbox"/> Application Fee (will be processed by JICA)
<input type="checkbox"/> Evidence of English ability <input type="checkbox"/> Letter of recommendation <input type="checkbox"/> CV (optional) <input type="checkbox"/> GMAT/GRE score (optional)	<input type="checkbox"/> Evidence of English ability (TOEFL-iBT, TOEFL-PBT, TOEFL-CBT, IELTS) <input type="checkbox"/> Letter of recommendation <input type="checkbox"/> Evidence of financial support and plan (Form-7)	<input type="checkbox"/> Letter of Recommendation (Form M4) <input type="checkbox"/> Official Test score for English Proficiency (Within the past two years of the application deadline, TOEIC, TOEIC-iBT, TOEFL-CBT, IELTS, Duolingo) <input type="checkbox"/> Statement of Financial Support(Form M6) <input type="checkbox"/> Approval for Application



7. Schedule

The admission schedules of each university are also not fixed yet .JICA will share fixed formal schedules individually, when they are fixed and announced by each university.
The following table is just as a reference (Tentative schedule).

Process	GLOBIS	Meiji	Aizu
Nomination of candidate applicants	By the end of January, 2023	By the end of January, 2023	By the end of December, 2022
Selection of candidate applicants by a responsible organization	By the beginning of February, 2023	By the beginning of February, 2023	By the beginning of January, 2023
JICA Application Documents must be submitted to JICA Vietnam Office	By the end of February, 2023	By the end of February, 2023	By the end of January, 2023
Screening by JICA	By the beginning of March, 2023	By the beginning of March, 2023	By the beginning of February, 2023
Pre-Screening by University (Only for the University of Aizu)			By the end of March, 2023
Deadline for submitting application documents of each universities	By the middle of April, 2023 (tentative)	By the beginning of May, 2023 Documents will be sent by post via JICA office (tentative)	By the beginning of April, 2023 Documents will be sent by post via JICA office (tentative)
The examination date	The middle of May, 2023 (tentative)	The middle of July, 2023 (tentative)	
Notification of the final result	The end of May, 2023 (tentative)	The middle of July, 2023 (tentative)	By the beginning of June, 2023 (tentative)
Deadline for Confirmation Enrollment	The end of May, 2023 (tentative)	The end of July, 2023 (tentative)	By the beginning of July, 2023 (tentative)
Preparation for study in Japan once candidate applicants pass examination	June-August, 2023	August, 2023	July-August, 2023
Orientation by JICA overseas office before departure	August-September, 2023	August-September, 2023	August-September, 2023

Arrival in Japan *Be noted that it may be difficult for every person from overseas to come to Japan as scheduled because of border measures			
Orientation by JICA HQ and University			
Beginning of Term			

JICA headquarter will inform successful applicants about the treatment and handling if it is difficult to come to Japan due to COVID-19.

8. Expenses to be borne by JICA

Under the JICA Long-term Trainee Allowance standards, JICA will cover expenses and allowance to participants accepted for the program. See the table below for further details. Note that the payments (e.g. for tuition, research support expenses) will not be paid to the training participants themselves, but directly to the university or other relevant institutions.

Expense category	Payment amount	Payment frequency
Tuition (official examination fees, entrance fees, course fees)	Actual costs	Every semester
Living Allowance	JPY143,000–148,000 per month*	Every month via university
Airfare	Actual costs	Upon arrival in Japan and upon returning home
Outfit Allowance	JPY105,300	Once (upon arrival in Japan)
Moving Allowance	Up to JPY164,000-224,000	Once (during the training period)
Research Support Expenses**	Actual costs(Up to 360,000 per year)	

*Varies according to living area, type of accommodation, etc.

** The expenses which support your research, such as purchase of books or necessary equipment, participation fee for academic conference, research trips, etc. can be provided via your university. Maximum amount of grant is 30,000 yen per month (360,000 yen per year), and can be disbursed with the approval of your supervisor.

9. Expenses not to be borne by JICA

JICA will not bear costs other than the allowances described above. JICA is not responsible for the following expenses:

- (1) Passport fees (for re-issuance and extensions, etc.)
- (2) Visa fees of a transit country and transportation expenses to obtain Visa
- (3) Transportation expenses to obtain Japanese Visa
- (4) Domestic travel expenses in the home country
- (5) Departure tax
- (6) Airport tax/airport facility charges outside of Japan, including third countries
- (7) Customs duty
- (8) Excess baggage charges
- (9) Compensation for lost and/or damaged baggage
- (10) "no show charge" to the transit airport hotel (non-refundable)
- (11) Lost - ticket fee
- (12) Accommodation fee for day-use hotel in return flight
- (13) Transportation expenses other than official programs
- (14) Telephone bill or mini-bar tab at accommodation

Note: If participant does not follow the regulation of JICA, the participant may have to bear such other cost of necessary expenses.



CORRESPONDENCE

For enquiries and further information, please contact the nearest JICA office.